
49th ANNUAL CONVENTION
of
CUPE NEWFOUNDLAND AND LABRADOR

2023 Convention Call

May 1st to May 3rd, 2023

Delta Hotel
120 New Gower Street
St. John's
Newfoundland and Labrador

CUPE NEWFOUNDLAND AND LABRADOR
49TH ANNUAL CONVENTION

TO: All CUPE Locals

DATE: May 1-3, 2023

FROM: CUPE Newfoundland and Labrador

In accordance with Article 4 of the Constitution of CUPE Newfoundland and Labrador, you are hereby notified that the 49th Annual Convention will be held at:

Delta Hotel
120 New Gower Street
St. John's, NL

Phone: (709) 739-6404 / (800) 793-3582
Fax: (709) 570-1622

REGISTRATION

Original form (attached below) should be presented at the Convention.

Registration will be held at 4:00 p.m. Sunday, April 30th, 2023. A block of rooms has been allocated at the Delta Hotel St. John's. Locals are requested to make their own reservations by March 29, 2023. Rates are \$139.00 plus taxes per night. Group block name is "CUPE".

REPRESENTATION

1. The basis for representation from affiliated Locals shall be as follows:

a. From Local Unions paying per capita tax on 50 members or less:

50 members or less	1 delegate
51 – 100 members	2 delegates
101 – 300 members	3 delegates
301 – 500 members	4 delegates

and one additional delegate for each additional 100 members or major portion thereof, and one (1) additional delegate per Local for a youth delegate (maximum age 35). This extra delegate will be the financial responsibility of the Local.

- b. To be entitled to representation in the Convention, a Local Union shall have paid per capita on its total membership up to and including April 2023.
- c. Local Unions having less than twenty-five (25) members may make application to the CUPE Newfoundland and Labrador Executive Committee for transportation and registration fee subsidization to assist in their sending of a delegate to Convention, and the CUPE Newfoundland and Labrador Committee is empowered to act thereof.

ALTERNATE DELEGATES

An affiliated Local Union may elect alternate delegates to attend the Annual Convention. An alternate delegate shall be entitled to attend sessions of the Convention, but shall not be entitled to voice or vote, except in the absence of a duly elected delegate. For the purpose of this section, the duly elected alternate delegate must be in possession of a delegate's badge prior to being afforded voice or vote. It shall be the responsibility of the presiding officer to ensure the intent of this section is carried out.

CREDENTIALS AND REGISTRATION

Credential forms shall be filled out correctly and the duplicate credential returned promptly to the address below.

CUPE Newfoundland and Labrador
15 International Place, Suite 102
St. John's, NL A1A 0L4
-or-
Email: ktucker@cupe.ca

The original credential form shall be presented to the Credentials Committee when registering at the Convention Headquarters.

****Under Article 4.2(ii) of the CUPE National Constitution, no Local in arrears for two or more months will be allowed representation to the National Convention or Conventions at any level of CUPE.****

Therefore, in order to be allowed representation at the 49th CUPE Newfoundland and Labrador Annual Convention, Locals must have their per capita paid to CUPE National and CUPE Newfoundland and Labrador up to and including April 2023.

RESOLUTIONS AND CONSTITUTIONAL AMENDMENTS

All Resolutions and Constitutional Amendments to be considered at the Convention must be submitted by a Local Union, or by the Executive Board of CUPE Newfoundland and Labrador, or Committee thereof, so that they are in the hands of CUPE Newfoundland and Labrador no later than twenty-one (21) days prior to the Convention. These Resolutions shall be dealt with at Convention before any late Resolutions with the exception of emergency Resolutions. Emergency is defined as something that has happened twenty (20) days prior to the Convention. All Resolutions must be submitted under the letterhead of an affiliate submitting same and signed by the Presiding Officer and Secretary of such affiliate.

Yours in solidarity,

Sherry Hillier

Sherry Hillier
CUPE Newfoundland and Labrador

Enclosures: Registration Form; Childcare Request Form; Special Meal Request Form
and Resolution Form

:KT/cope491



2023 Convention Registration Form

Please provide the name and telephone number(s) of the delegate(s) your Local is registering so they may be contacted if they are chosen for a Committee at Convention.

CUPE Local Name and Number: _____

Delegates		
Name	Phone Number	Email
Alternates		
Name	Phone Number	Email

Signature of Local Union President: _____

Signature of Local Union Secretary: _____

Please return DUPLICATE registration form together with registration fee of \$200.00 per delegate to:

CUPE Newfoundland and Labrador
15 International Place, Suite 102
St. John's, NL A1A 0L4

Please make cheques payable to: CUPE Newfoundland and Labrador

*****ORIGINAL REGISTRATION FORM*****



2023 Convention Registration Form

Please provide the name and telephone number(s) of the delegate(s) your Local is registering so they may be contacted if they are chosen for a Committee at Convention.

CUPE Local Name and Number: _____

Delegates		
Name	Phone Number	Email
Alternates		
Name	Phone Number	Email

Signature of Local Union President: _____

Signature of Local Union Secretary: _____

Please return DUPLICATE registration form together with registration fee of \$200.00 per delegate to:

CUPE Newfoundland and Labrador
15 International Place, Suite 102
St. John's, NL A1A 0L4

Please make cheques payable to: CUPE Newfoundland and Labrador

*****DUPLICATE REGISTRATION FORM*****



Childcare Request

I will require childcare for (please indicate):

Monday, May 1, 2023

Tuesday, May 2, 2023

Wednesday, May 3, 2023

Name: _____ Address: _____

Telephone: _____

Child's Name: _____ Age: _____

Childcare will be provided from 9:00 a.m. to 4:00 p.m. on Monday, Tuesday and Wednesday.

Please return by April 1st, 2023 to:

CUPE Newfoundland and Labrador
15 International Place, Suite 102
St. John's, NL A1A 0L4
-or-
Email: ktucker@cupe.ca

Child Care Provisions:

If not enough children are registered for childcare, application may be made to CUPE Newfoundland and Labrador Executive for a subsidy of up to fifty dollars (\$50.00) per day provided that receipts are supplied.



Special Meal Request Form

Please list any dietary restrictions for delegates attending the banquet.

We will do our best to accommodate those requests from individual delegates within reason. Please note that we need to have 20 days notice of requests to plan with the hotel, therefore we need this information no later than April 10th, 2023.

Name:

Email/Phone Number

Dietary Restriction(s):

Name:

Email/Phone Number

Dietary Restriction(s):

Name:

Email/Phone Number

Dietary Restriction(s):

Please return by April 10th, 2023 to:

CUPE Newfoundland and Labrador
15 International Place, Suite 102
St. John's, NL A1A 0L4
-or-
Email: ktucker@cupe.ca



Resolutions and Constitutional Amendments

Sisters, Brothers and Friends,

We would encourage as many Locals as possible to submit **Resolutions** and **Constitutional Amendments**. Resolutions are intended to give the Division Executive Board and its' Committees direction in the next term while Constitutional Amendments are designed to improve upon the CUPE Newfoundland and Labrador Constitution. We promote a clear language format.

RESOLUTIONS AND CONSTITUTIONAL AMMENDMENTS

The process of submitting Resolutions and Constitutional Amendments is found at Article 4 in the CUPE Newfoundland and Labrador Constitution

Resolutions and Constitutional Amendments must be in the hands of the CUPE Newfoundland and Labrador Recording Secretary no later than 21 business days before convention starts, this year that date is March 31, 2023.

All Resolutions and Constitutional Amendments to be considered at the Convention must be submitted by a Local Union, or by the Executive Board of CUPE Newfoundland and Labrador, or Committee thereof, so that they are in the hands of the CUPE Newfoundland and Labrador, no later than twenty-one (21) days prior to the Convention. These Resolutions shall be dealt with at Convention before any late Resolutions with the exception of emergency Resolutions. Emergency is defined as something that has happened twenty (20) days prior to the Convention. All Resolutions must be submitted under the letterhead of an affiliate submitting same and signed by the Presiding Officer and Secretary of such affiliate.

Please forward signed Resolutions and Constitutional Amendments to:

CUPE Newfoundland and Labrador
15 International Place, Suite 102
St. John's, NL A1A 0L4
-or-
Email: ktucker@cupe.ca

What is the process for submitting Resolutions?

- Resolutions and proposed Constitutional Amendments must be submitted by a specific **deadline date**.
- Each Resolution must be signed by two (2) members of a local's executive.
- Resolutions submitted by either fax or email will be accepted as long as the deadline date is respected and each resolution bears the required signatures.
- Please submit Resolutions only once. It is not necessary to mail in your submissions if they have already been faxed or emailed with the required signatures.
- Please forward Resolutions to the address below:

CUPE Newfoundland and Labrador
15 International Place, Suite 102
St. John's, NL A1A 0L4

-or-

Email: ktucker@cupe.ca

What should Resolutions contain and how should they look?

- Be typed whenever possible.
- Be sealed or stamped with the official seal or stamp of your Local, if you have one. Don't be concerned if your Local doesn't have one, however. As long as the resolution is signed, that should be sufficient.
- Explain why your Local is submitting the resolution.
- Explain what your Local wants done.
- Cover new issues or change current policies.

CUPE National encourages Locals to submit Resolutions in clear language format. The CUPE National Literacy Committee also recommends clear language Resolutions.

To clarify, traditional resolution format uses words like "whereas" and "therefore be it resolved". Such words can be unfamiliar and confusing.

Using simple words like "will" and "because" make it easier to understand a resolution.

What are some other ways to make Resolutions clear?

- Cover only one main issue per resolution.
- Use sentences that are clear, direct and short.
- Use words that your readers will easily understand – avoid jargon and acronyms.
- Cover new issues or change current policies.



Sample Resolution

Submitted by CUPE Local _____

CUPE Newfoundland and Labrador will:

1. Encourage all chartered organizations to use the recommended format for Resolutions; and
2. Encourage chartered organizations to keep Resolutions at 200 words or fewer

Because:

1. Convention runs smoother when Resolutions are worded and laid out correctly; and
2. The Resolutions Committee needs proper signatures to know the Resolution comes from a chartered organization; and
3. CUPE has to translate, print and process many Resolutions.

President

Signature

Local #

Recording Secretary

Signature

Local #



CUPE NL Resolution Form 2023

Submitted by:

CUPE Local #: _____

OR

CUPE NL Committee Name: _____

CUPE Newfoundland and Labrador will:

Because:

President

Signature

Local #

Recording Secretary

Signature

Local #



CUPE NL Constitutional Amendment Form 2023

Submitted by:

CUPE Local #: _____

OR

CUPE NL Committee Name: _____

CUPE Newfoundland and Labrador will:

Because:

President

Signature

Local #

Recording Secretary

Signature

Local #